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# ZDocs Estimate

DATE	ESTIMATE #
06/16/2010	4173
EXP. DATE	

ADDRESS
Hideaway Valley Property Owners Association Atten: Tom Lefevre, Secretary Hideaway Valley Property Owners Association HC 13 Box 3001 Fairview, UT 84629

Ordered by	Project
Tom Lefevre	HOA Book

Date	Item	Description	Quantity	Rate	Amount
06/16/2010	Copies	Home Owners handbook: 100 pages printed 1/1 black on 20# bond Covers printed 4/0 on 10pt C1S Coil bind	100	4.70	470.00
Continue to the next page.					

Received by \_\_\_\_\_

Date	Item	Description	Quantity	Rate	Amount
06/16/2010	Computer	File set up (one time fee) In collaboration with the board of directors, this handbook will include: Introduction General Information Contact--phone addresses About the HOA Website Utilities Governing documents: CC&Rs By Laws Rules and Regulations Board Responsibilities Member Responsibility Financials Budget Funding of the Services and Reserves of the Association Assessments Collection Policy Governance Board meetings Member meetings Voting (with proxy form) Applicable State Code Architectural Applications Building permits Restrictions Application for building permit Other	1	600.00	600.00
06/16/2010	Computer	Future updates to file will be billed per hour at \$50 per hour	1	50.00	50.00
06/16/2010	Computer	Digital copy by PDF	1	25.00	25.00

Thank you for the opportunity to bid on your project.  
 These prices are subject to revision on receipt of final artwork or copy, if specifications change.  
 Estimate is for print ready files only. If files are not print ready, document setup is \$60.00 per hour with a \$25.00 minimum.  
 This estimate is valid for 30 days. We look forward to working with you!

SUBTOTAL	\$1,145.00
TAX (6.85%)	\$0.00
<b>TOTAL</b>	<b>\$1,145.00</b>

Accepted By: \_\_\_\_\_ Accepted Date: \_\_\_\_\_

Received by \_\_\_\_\_